

ANNEXURE 'A'

**RULES AND CONSTITUTION**

**OF THE**

**SATURDAY MORNING MENS  
LAWN TENNIS ASSOCIATION  
INCORPORATED**



30 September 2010

## Saturday Morning Mens Lawn Tennis Association Incorporated

### RULES AND CONSTITUTION

#### General

1. The name of the incorporated Association shall be "Saturday Morning Mens Lawn Tennis Association Incorporated" (SMMLTA).
2. The objectives of the Association shall be:

To provide a programme of matches for teams possessing suitable lawn tennis courts. All matches must be played on Lawn Tennis Courts.
3.
  - (a) The Association shall be managed by an Executive Committee which shall consist of a President, Vice-President, Secretary, Treasurer and Recording Secretary, each of whom shall be elected at the Annual General Meeting and must be a bona fide member of an associated club. No more than two of these persons shall be from the one associated club.
  - (b) The Committee of the Association shall consist of the Executive Committee plus one delegate proposed by each associated club. The minimum number of committee members to form a quorum for a General Meeting shall be five. The President shall have both a deliberative and casting vote.
  - (c) Should a casual vacancy occur on the Executive Committee, the Committee may fill the position with a bona fide member of an associated club.
  - (d) The Committee The association shall have all powers conferred by section 25 of the Act.
  - (e) The Committee shall appoint a public officer as required by the Act.
4. The role of the Executive Committee shall be:
  - (a) Interpretation and enforcement of rules.
  - (b) The hearing and determination of disputes in the case of an appeal.
  - (c) Arrange the gradings of teams and have full control of such gradings.
  - (d) Management of funds, property and general administration.
  - (e) The Executive Committee may create a sub-committee to carry out one or more of the above functions provided that a delegate from any club shall have recourse to the Executive Committee if his club disagrees with the decision of any sub-committee, including the Disputes Committee. In that event he will notify the Secretary in writing within seven days and request that the matter be reviewed by the Executive Committee within fourteen days of receipt of the appeal.

- (f) A sub-committee of five persons, comprising the Secretary (as Chairman), the Recording Secretary and three of the club delegates, and known as the Disputes Committee shall be elected at each annual meeting, and any other delegate may be co-opted to the committee to replace a member if that member's club is involved in the dispute. It shall rule on any matter relating to eligibility of players or breaches of rules. Any member of the Executive Committee shall be able to request the adjudication of the Disputes Committee on any matter in which it is competent.
5. An auditor shall be appointed at the Annual General Meeting.
6. (a) The Annual General Meeting will be held in September. The order of business shall include:
- the confirmation of the minutes of the previous annual general meeting and of any subsequent special general meeting
  - consideration of the accounts and reports of the Executive Committee
  - the election of the Executive Committee
  - the timetable for the forth coming seasons match programme
  - any other business.
- (b) Any two bona fide members of an associated club shall be eligible to vote on any matter at an Annual General Meeting. Voting by proxy is not permitted.
- (c) The rules of this Association shall not be altered or repealed except at the Annual General Meeting, or a special general meeting called for the purpose, both of which fourteen days notice shall be given by the Secretary setting out the proposed amendments.
- (d) Any members of the Committee, comprising the Executive Committee and delegates, shall be eligible to vote on any matter at the Special General Meeting.
- (e) The Secretary shall notify associated clubs in writing, and with 14 days notice, of all general meetings. Notification shall include: the time and place of the meeting; the order of business; and any special resolutions.
- (f) All matters arising at any meeting shall be decided by simple majority vote. The President shall have both a deliberative and casting vote.
7. The Secretary of the Association shall, upon requisition in writing by a member of the Executive Committee, convene a special meeting of the Executive Committee.
8. The Secretary shall submit a report on the work and progress of the Association during the season at the Annual General Meeting.

9. The Treasurer shall receive all moneys, and hold same in trust. A financial statement shall be submitted when called upon by the Executive Committee. At the Annual General Meeting a duly audited statement of receipts and disbursements shall be produced.
10. The Auditor shall have access to the books and vouchers of the Treasurer at any time, and shall, before the Annual General Meeting, audit the books and vouchers, and report on same at such meeting.
11. Any losses of the Association shall be borne by the component teams. Each team shall guarantee to give an equal sum to make good any deficiency of the Association.
12. Any team desirous of participating in the Association's programme of matches must be approved of by the Executive Committee. Each team admitted shall pay an annual subscription to be determined at the Annual General Meeting.

### **Finals Matches**

13. (a) To be eligible to play in any finals match, a player must have played at least 33.3% of "Playable Matches" with his team during the season. ("Playable Matches means scheduled matches less those cancelled or declared cancelled by the Executive Committee.)
- (b) In exceptional circumstances the Disputes Committee may grant permission for a player, being a bona fide member of an associated club, to fill a vacancy for that club in a finals match. The player, as far as can be determined, is not of a higher standard than the player whose place is to be filled.
- (c) The players and their playing order for teams in the first finals match must be communicated to the Recording Secretary no later than three weeks prior to the first finals match. If a playing order is not received, the order of the 15th round will be assumed. A player not qualified, or able to qualify, for the finals, is not permitted to play the last three matches of the season unless permission is granted by the Disputes Committee.
- (d) Where a team plays in more than one finals match and the composition of that team remains the same as previously stated to the Recording Secretary, further notification is not required. However, if a team change is made, the playing order must be re-submitted to the Recording Secretary by the Wednesday preceding the match.
- (e) (Deleted.)

### **Minor Round Matches**

14. (a) No player shall play for two different clubs in the Association in the same season.
- (b) Where a club has multiple teams in the same grade or division in a season, a player may not change teams after having played four or more matches for one of the teams without the approval of the Disputes Committee.
- (c) Players listed on score cards automatically become registered players for the particular club for that season provided that they are bona fide financial members of that club.
- (d) Any player from the Tennis South Australia Premier League competition must play in Division 1 (one).
- (e) A player shall not be able to play in a division after having played four or more matches that season in a higher division without the permission of the Disputes Committee.
- (f) A player can only play for one team in any round (week) of matches.

### **Playing Conditions**

15. The first match for the season will be held on the last Saturday in October, except when, in the opinion of the Executive Committee, there are insufficient Saturdays between that Saturday and Easter to complete all intended matches.
15. (a) Players must be played in order of merit in all teams at all times. The Disputes Committee has the right to disapprove the ranking of any teams. For OBVIOUS breaches of this rule, the Recording Secretary has the right to deduct points gained by the offending team for that match.
- (b) Teams may be promoted or relegated at the discretion of the Executive Committee.
16. (a) Matches are to start not later than 8:45 a.m. unless otherwise specifically stated on the programme or specifically varied by the Executive Committee. Teams must be able to commence two doubles rubbers at the scheduled time on the programme and continue the match not later than ten minutes after the conclusion of the previous rubber. If any team is unable to commence a rubber within 10 minutes of these times that team shall forfeit the rubber(s) unable to be commenced.

- (b) If matches are not finished by 1.00 p.m. and no extra court time can be negotiated, then the home team must forfeit the uncompleted sets as the score stands at 1.00 p.m.
17. Each captain shall, if requested by the opposing captain, prior to the commencement of the match, furnish the opposing captain with a list of players in playing order.
18. The matches shall be played as follows:
- (a) In every match not more than eight (8) players shall represent each team in respective grades. No one eligible player shall compete in more than one singles and doubles rubber.
  - (b) A match will consist of two doubles rubbers and four singles rubbers. All rubbers will be the best of three 6 game sets.
  - (c) At 5 games all a 12 point tie-break is to be played.
  - (d) Unless the captains agree otherwise the rubbers will be played in the order first and second double, first, second, third and fourth single.
  - (e) If any team finds it necessary to forfeit a rubber prior to the start of play, the forfeit must commence with the second double and fourth single.
  - (f) The result of a match shall be determined in favour of the team winning the greater number of rubbers. If rubbers are equal the result shall be determined on sets. If rubbers and sets are equal the result shall be determined on games.
19. (a) Every match commenced must be played to a finish otherwise mutually agreed by the captains concerned.
- (b) If 50% or more of matches in a round reach a decision, all unfinished matches must be completed. If less than 50% of matches reach a decision, the particular round will be cancelled. In the event of a postponement the match shall be played at the earliest opportunity within four weeks of the scheduled date or, if a date cannot be agreed upon within this time limit by the captains concerned, at the discretion of the Disputes Committee who should be advised as soon as possible of any disagreement between captains.
  - (c) Interrupted matches shall be resumed at the score at which the game stood at the time of the postponement. Players in each team must be the same as at the start of the matches.
  - (d) If any club finds it necessary to forfeit a match its representatives in the lower grades must be subsequently ratified by the Disputes Committee.

20. The home team shall provide four new balls for each match in the minor round. In finals, two new balls will be provided by each team.
21. A detailed result of matches signed by both captains shall be forwarded by the winning team and must be in the hands of the Recording Secretary by 8.00p.m. on the Tuesday following the match. If no results are received by that time then the winning team will automatically lose their points. The Recording Secretary will then notify the Delegates of the clubs concerned and if notice of the result is not forwarded within seven days, the losing teams points will also be forfeited.
22. All disputes referred to the association must be in writing and in the hands of the Secretary by 9.00p.m. of the Wednesday following the day of the occurrence which caused the dispute. The Secretary shall have forwarded to the delegate of the club against which the complaint was made, a copy of the stated dispute at least three days before the meeting at which the complaint is to be considered.
23. (a) Each team shall be awarded two premiership points for a win, and one premiership point for a draw, and in addition, one premiership point for each rubber won.
- (b) Premiership results shall be kept by the Recording Secretary showing the performances of the teams in each division. Positions on the premiership table will be determined by premiership points, then matches won and drawn, then rubbers, then sets, then games.
- (c) The team finishing top of the premiership table in each division of the minor round shall be the minor premiers of that division.
- (d) The teams that finish in the top four (4) positions on the premiership table at the end of the minor round in each division shall play off in the major round as follows:
- |                               |   |        |
|-------------------------------|---|--------|
| <u>Semi Finals:</u>           | Match One                                   | 1 Vs 2 |
|                               | Match Two                                   | 3 Vs 4 |
| <br><u>Preliminary Final:</u> | <br>Loser Match One Vs Winner Match Two.    |        |
| <br><u>Grand Final:</u>       | <br>Winner Match One Vs winner Preliminary. |        |
- (e) The Executive Committee shall determine the venues of Finals matches.
24. If a team plays a player who does not use his correct name or is not a member of the club, at any time during the season, the points accrued by the team or the teams that the player has played in shall be forfeited, and the Disputes Committee deems the right to withdraw all the offending team's points that have been accrued during the year. The Executive of the Association reserves the right to ban the player or players involved in the deception from the Association.

25 Tennis South Australia rules shall govern the rules of play, and any matters not specially dealt with by this Association.

26. Definitions

"Associated Club" or "Club" means any club from which a team is nominated.

"Teams" means any team as defined by rule 12.

"The Act" means the Associations Incorporation Act 1985.

*This is the annexure marked 'A' referred to in the statutory declaration  
of \_\_\_\_\_  
made on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
before me (Justice of the Peace signature) \_\_\_\_\_.*