

Graduate Australian Medical School

ADMISSIONS GUIDE 2002

Flinders University

The University of Melbourne

The University of Queensland

The University of Sydney

ACER

Australian Council for Educational Research

CONTENTS

◆	Note	1
◆	Introduction	1
	What is a Graduate-entry Medical Program?	
	Curricula in the Graduate-entry Medical Schools	
◆	Entry Requirements – General	2
	Bachelors Degree	
	Graduate Australian Medical School Admissions Test (GAMSAT)	
	Interview	
	Additional Information	
◆	Entry Requirements – International Students	6
◆	Entry Procedures for 2002	9
	Flinders University	9
	The University of Melbourne	12
	The University of Queensland	14
	The University of Sydney	17
◆	Admission Irregularities	20
◆	Further Enquiries – Internet Addresses	20
◆	How to Apply	21
	Who Should Apply for Entry	
	Submitting Your Application	
◆	How to Calculate Your GPA	22
◆	Undergraduate Grading System Conversion Table	26
◆	Undergraduate Academic Record Form	29
◆	GPA Form	31
◆	Timeline	33

NOTE

This guide is for use by applicants to the four-year graduate-entry medical degree programs at Flinders University, The University of Queensland and The University of Sydney, and the four-and-a-half-year program at The University of Melbourne.

Applicants should read the entire *Guide* carefully.

ACER has made every effort to ensure the accuracy of information provided in this *Admissions Guide* at the time of printing (April 2001). However, applicants are advised to consult the university websites for information updates.

INTRODUCTION

What is a Graduate-entry Medical Program?

Three Australian medical schools – at Flinders University, The University of Queensland and The University of Sydney - have a four-year medical degree program with admission restricted to graduates. The University of Melbourne offers a four-and-a-half-year graduate-entry program commencing in July each year. The remaining Australian medical schools, including the medical school at the University of Melbourne, continue to offer an undergraduate program of five or six years' duration.

Each medical school has defined particular goals for the graduate-entry program; they have features in common but the emphasis differs. **Graduates of the programs will be fully qualified to practise medicine.** They will have the skills and knowledge to practise effectively as interns under supervision and to develop their careers through subsequent entry into further vocational training. Recognising that medical knowledge continues to expand and that doctors will continue to learn throughout their lives, self-directed learning is a major focus of the graduate-entry programs. Effective communication with patients and colleagues is seen as crucial. Teamwork and an awareness of community concerns are stressed in the courses.

Curricula in the Graduate-entry Medical Schools

Problem-based learning (PBL) has been chosen by all the schools as an important method of curriculum design and delivery. PBL curricula emphasise a student-centred, self-directed approach to education, in the belief that this style of learning most closely mirrors real professional practice.

Early clinical relevance is ensured by the use of clinical problems from the outset. All schools concentrate on the development of high level communication and clinical skills throughout.

ENTRY REQUIREMENTS – GENERAL

Students are offered a range of academic, clinical and community settings in which to learn. All schools combine PBL with a range of other educational methods. Because of the integrated nature of the curricula, no students will be admitted with advanced standing and exemptions will not be offered. Because of differences in the organisation of the curricula, transfer between the graduate-entry medical programs will not normally be possible.

For detailed and specific information on the graduate-entry medical programs you are advised to contact the university faculty offices or websites listed on the back cover of this *Guide*.

Information in this section is generally common to all four medical schools, but is subject to the specific medical school requirements outlined under Entry Procedures.

The schools have cooperated in the development of effective, explicit and fair admissions procedures.

Three basic criteria have been agreed upon to assess applications and are common to the admissions policies of all four medical schools. These are performance in:

- Bachelors degree
- GAMSAT
- Interview

• **Bachelors Degree**

All applicants are required to have completed, or be in the final year of, a bachelors degree. For those in the final year of study, satisfactory completion of the degree will be a condition for entry.

Applicants are required, in addition to submitting official academic transcripts, to calculate a GPA. This is equivalent to the GPA used in Queensland based on a scale of 0-7. (It is not the same as the American GPA based on a scale of 0-4.)

Instructions for calculating the GPA are given on pages 22-25. For the purpose of admissions, 'undergraduate results' include all studies at bachelors degree level, regardless of entry qualifications to such degrees.

Postgraduate qualifications such as MSc or PhD degrees, or postgraduate diplomas, are not to be included in GPA calculations. Students are discouraged from undertaking such programs specifically as a means of gaining entry to the medical course. Those who have completed any form of postgraduate study are welcome to apply, but should note that selection will be on

the basis of performance in the most recent bachelors degree only, including an honours year if applicable (Flinders, Melbourne and Sydney). The only exception to this will be the small bonus added to the GPA by The University of Melbourne for a PhD.

No preference is given to graduates with particular bachelors degrees. The aim is to encourage individuals from diverse educational backgrounds who will bring to the profession a variety of talents and interests. No specific courses or subjects are prescribed. The GPA will indicate the level of performance in the chosen degree. There is no differentiation of GPA between institutions or courses. It should be emphasised that a science major is not a prerequisite, and that academic excellence in other areas, such as the humanities and social sciences, is encouraged and recognised.

• **Graduate Australian Medical School Admissions Test (GAMSAT)**

All applicants for HECS-liable places at graduate-entry medical schools (i.e. citizens/permanent residents of Australia and citizens of New Zealand) are required to have a current score on the Graduate Australian Medical School Admissions Test (GAMSAT).

GAMSAT is designed to:

- ensure that all commencing students have analytical and problem-solving skills and basic competence in the biological and physical sciences;
- recognise those applicants who have a broad understanding of basic concepts in the social sciences and humanities which are considered advantageous to the study and practice of medicine;
- ensure that applicants have an acceptable standard of written communication in English;
- provide valid and reliable information that will allow ranking of applicants;
- indicate to potential applicants the background knowledge necessary to commence the course and the standards required.

Applicants are required to have achieved a minimum standard in each of the three sections of GAMSAT in order to be considered. This minimum standard may be different for each of the four universities, and may vary from year to year.

You must register with ACER to sit GAMSAT by the published deadline date in February. The test takes place once a year only, in March or April, and can be taken one or two years before the year in which you wish to begin a graduate-entry medical course.

Note that registration for GAMSAT and application for admission to medical school are separate processes.

GAMSAT scores are valid for two years: i.e. if you sat the test in 2001 you may use the score obtained to apply for a graduate-entry medical course commencing in 2002 and/or 2003.

If you sat the test in 2000 and 2001, you may select which year's results you wish the Graduate Medical Admissions Centre at ACER to consider. Confidentiality of scores is guaranteed by means of the unique GAMSAT identification number. Simply record on the application form the number allocated to you for the test year you wish to be considered. The university Admissions Committees will not receive your other GAMSAT score.

Please note: it is not possible to mix individual section scores from different years.

• **Interview**

The total number of interviews offered by each of the schools is approximately 1.5 times the number of places available at that particular school.

Applicants will be ranked by their first preference school based on GAMSAT Overall and/or Section Scores. Academic transcripts of qualifying applicants will be checked to ensure they reach a standard acceptable to the school and may be verified with the issuing institutions.

Applications that do not reach the cut-offs established by the first preference school will be passed on to the school of second preference where they will be considered for inclusion on the interview list. Applicants unacceptable to the second preference school will be forwarded to the school of third preference, if given.

Note that all schools will consider second and third preference applicants for interview. Each school will conduct only one round of interviews and no applicant will be invited to interview by more than one school.

Applicants who are shortlisted for interview will be required to travel, at their own expense, to the university for an interview. The interview will be designed to assess qualities considered by the medical schools to be associated with success in both medical school and later practice and will be conducted by a small panel of trained interviewers.

Academic performance will not be discussed at the interview.

Selected applicants will receive a letter of invitation to interview. This letter must be presented on arrival at the medical school together with a valid passport or current Australian driver's licence for identification purposes.

• **Additional Information**

Quotas for standard entry places

Each university has a quota for the year's intake of Australian citizens/permanent residents and New Zealand citizens. The quotas for 2002 are:

Flinders University	58
University of Melbourne	60
University of Queensland	230
University of Sydney	182

Medical Rural Bonded Scholarship Scheme (MRBSS)

Under this scheme the Commonwealth Department of Health and Aged Care funds a number of additional places at each of the graduate-entry schools. MRBSS places are available for Australian citizens/permanent residents (but not New Zealand citizens) who enter into a legally binding contract with the Commonwealth Government which requires them to complete medical training, culminating in a Medical Fellowship qualification, and subsequently undertake a period of 6 years of medical practice in a rural location in Australia. Students with MRBSS places will receive a tax-free scholarship currently set at \$20,000 p.a. for the normal duration of their medical school program.

Applicants are advised to give thought to this scheme and to seek further information from the DHAC website: www.health.gov.au/workforc or Infoline: 1800-248-720.

All applicants invited for interview by one of the graduate-entry schools will be asked to indicate their level of interest in a place in the MRBSS quota.

MRBSS quotas for the graduate-entry schools in 2002 are:

Flinders University	9
University of Melbourne	3
University of Queensland	9
University of Sydney / Canberra Clinical School	25

In addition to these quotas, each university has a quota for international students. These full-fee places are additional to the Australian government-funded quota places and are not

available to Australian citizens/permanent residents or New Zealand citizens.

Applicants in special categories

Applicants in these categories should refer to the information given in the pages specific to each of the four universities in this *Guide*.

- Combined Degree Applicants
- Indigenous Australian Applicants
- Northern Territory Residents (Flinders)
- Rural Community Residents ‘PRCC’, (Flinders)
- Rural North Australian Residents (Queensland)
- Allied Health Professionals (Sydney)

Admissions policies

There are differences in admissions policies between the schools. You might find that you have a much better chance of gaining admission to one of the schools than the others, or even that an application to a particular school simply cannot succeed. Please therefore, choose your order of preference with care. You may indicate up to three schools in your preference list. However, if you are not prepared to undertake the course at a particular university you should not list it.

Applicants are strongly advised to obtain a detailed prospectus from each of the schools to ensure they are fully informed on both admissions criteria and the structure of the individual programs (see contact details on the back cover of this *Guide*).

• Offers

Successful applicants will be given a firm date by which to accept an offer of a place and offers not accepted in writing by that date will lapse.

• Deferral

Deferral of a place is not possible, except in particular circumstances specified by the individual universities.

• Transfer

Transfer of enrolment between medical schools is not possible except in very exceptional circumstances and only with the approval of the Deans/Heads of the two schools involved.

• Advanced Standing

Other than in the above exceptional circumstances, no applicant will be admitted to a graduate-entry medical program with advanced standing, and exemptions from participating in part of the program will not be offered.

• Enrolment in Another Medical Program

Students commencing a medical degree program at any Australian or New Zealand medical school are expected to complete the entire program at their chosen university. Any student who is currently enrolled or has previously been enrolled in an Australian or New Zealand medical degree program is not eligible to be considered for admission to any of the graduate-entry programs for a period of two years after the year of last enrolment in that degree program.

• Failure to Enrol

Other than in exceptional circumstances, applicants who accept an offer of admission to a graduate-entry medical program and then fail to enrol without notifying the university of their changed decision, or who enrol and subsequently withdraw or discontinue without prior approval, will not be reconsidered for admission to any of the graduate-entry medical schools for two years. A new application will be necessary.

• Exclusion

An applicant who has ever been under exclusion from any university must indicate this on the application. Full details of the exclusion circumstances must be provided in an attachment to the application.

ENTRY REQUIREMENTS – INTERNATIONAL STUDENTS

The graduate-entry medical schools welcome applications from international students. There are approximately 100 places available across the four schools; up to 30 places at Flinders University, 10 at The University of Melbourne, 20 at The University of Queensland and 40 at The University of Sydney. These international places are available on a full-fee basis and tuition fees are around A\$30,000 per year.

International applicants should obtain a copy of the International Student Prospectus from the relevant university for detailed information on fees and other provisions.

The admissions requirements for international students are broadly similar to those for Australian residents, but there are some important differences.

International applicants may elect to sit either the Graduate Australian Medical School Admissions Test (GAMSAT), or the North American Medical College Admission Test (MCAT). Students who elect to sit GAMSAT must register with ACER by the published deadline date in February. Students intending to sit MCAT must register with the American Association of Medical Colleges at least two months prior to the test date in either April or August each year. For the purposes of admission to graduate-entry medicine in Australia, MCAT scores are valid for four years.

Applications will be accepted from students registered for the August 2001 MCAT. Written confirmation of registration must be submitted with the Application Form and results forwarded directly to the Admissions Centre at ACER.

Applicants whose bachelors degrees are from non-Australian universities should not attempt to calculate a Grade Point Average (GPA) using the conversion scales in the table on page 26 unless grades are reported as percentage (%) marks, in which case Scale A can be used. It is however essential that all international applicants submit official academic transcripts with their application forms.

Foreign language transcripts must be accompanied by a certified English translation. Sufficient details of the grading or assessment system used must be provided so that admissions committees can adequately assess the level of performance in the bachelors degree.

Every effort will be made to conduct interviews for short-listed applicants in their home country or region if this is appropriate. In a few cases it may be necessary to conduct interviews by telephone, with the applicant being present at the nearest Australian Embassy or High Commission.

Note that places in the full fee-paying international quota are not available to students who are permanent residents/citizens of Australia or citizens of New Zealand. This is an Australian government policy and not a policy of the individual universities.

An offer of admission to a fee-paying international student will be invalid if he or she acquires Australian permanent resident status before the course commences.

International applicants should also be aware that if a student is granted permanent residence after commencing the course, the university concerned is not obliged to offer a HECS-liable place. The enrolment of that student may therefore be cancelled.

International applicants must apply on the International Student Application Form and not on the machine readable form designed for Australian applicants. This form is available from the Admissions Centre at ACER and on the internet at: <http://www.acer.edu.au/unitest>. International applicants are reminded that the A\$55 application fee is payable by credit card only.

The closing date for receipt of applications at the Graduate Medical Admissions Centre at ACER is **Friday 29 June 2001**. International applications will be accepted beyond this deadline; however, late applicants should be aware that they may be required to travel to Australia for interview.

APPLICANTS SHOULD NOW REFER TO INFORMATION ABOUT THE INDIVIDUAL UNIVERSITIES (Pages 9-19)

USING MCAT RESULTS IN APPLICATIONS TO AUSTRALIAN GRADUATE-ENTRY MEDICAL SCHOOLS

1. Release of your MCAT results for Australian admissions.

When you sit MCAT you will be invited to nominate institutions to which your test results should be reported. If you plan to apply to the graduate-entry medical schools at Flinders, Melbourne, Queensland, or Sydney, please indicate that your scores should be reported to:

Graduate Medical Admissions Centre
ACER
Private Bag 55
Camberwell AUSTRALIA 3124

In the categories used for MCAT, this Centre is a non-AMCAS institution and it does not have an assigned code number. You will need to write in the full address. You should submit this request in writing to the test supervisor at the end of the test. Your request must include your name, social security number (if applicable), date of birth and mailing address.

Additional Score Reports:

If you have not requested that a score report be sent to Australia at the time of sitting MCAT, you may ask for your score to be sent to the Graduate Medical Admissions Centre at ACER through the use of the MCAT Additional Score Report Request form. You may obtain the form from the AAMC:

AMCAS
Attn: Student Services Section
2450 N St. NW
Washington DC 20037-1300
USA
mcat@aamc.org
(There is a fee for each score report)

2. MCAT results and the deadline for application to Australian graduate-entry medical schools

The deadline for receipt of applications is **29 June each year**. Since April MCAT results may not be available by this date, students awaiting April MCAT results or registered for the August MCAT should submit all other application documents (including August MCAT registration details if applicable) and inform the Graduate Medical Admissions Centre at ACER that MCAT results will be forwarded as soon as they are available.

MCAT TESTING 2001

Standard test dates for 2001 are:

Saturday 21 April 2001
and
Saturday 18 August 2001

(Alternative Sunday test dates are available at many North American centres and in Israel)

Deadlines to register to sit MCAT are:

16 March for the April test
13 July for the August test

Test centres outside North America:

Foreign test centres will be located in Australia (Sydney) and in Singapore, England, France, Germany, Israel, Lebanon and Japan.

In France, Japan and Lebanon, MCAT testing occurs on the April test date only.

Further information about MCAT testing (including test fees) and registration forms may be obtained from:

The MCAT Program Office

PO Box 4056

Iowa City IA 52243-4056

USA

<http://www.aamc.org/students/mcat/start.htm>

GAMSAT TESTING 2002

OVERSEAS VENUES

- Kuala Lumpur
- London
- Los Angeles
- Washington DC

Registration deadline: mid-February 2002

Contact ACER: Ph: +61 3 9277 5710 Fax: +61 3 9277 5757
email: gamsat@acer.edu.au

ENTRY PROCEDURES

Flinders University

In 2002, 67 Australian citizens/permanent residents, and up to 30 international students, will be admitted to the course. Nine of the places in the domestic student quota are for Medical Rural Bonded Scholarship Scheme students (see page 4). Selection for interview will be based on Overall GAMSAT Score.

Applicants who choose to place Flinders as first preference, rather than one of the larger schools, will not be disadvantaged by the smaller number of places available. All applicants selected for interview will be competing for a place in the ratio of about 1.5:1, irrespective of the number of places available in any of the institutions.

All applicants are required to achieve a minimum standard in each of the three sections of GAMSAT in order to be considered further. This standard is determined annually by the Admissions Committee but in general the minimum score required in each section is about 50.

Invitations to interview at Flinders will be issued to about 100 applicants on the basis of the Overall GAMSAT Score. The lowest Overall GAMSAT Score necessary to secure an interview is determined annually and is referred to as the GAMSAT cut-off. (See also 'Special Entry to Interview'.) In 2000 this cut-off score was 62.

Applicants are required to calculate a GPA for each year of undergraduate study on the form provided in this *Guide*. This will be checked by the Faculty and weighted to give the final GPA for ranking. Greater weight will be given to results in later years of the degree.

The calculation of the GPA is to be based on the last three full-time equivalent years of the most recent undergraduate degree, including an honours year if applicable.

Note: Flinders does not set a minimum GPA, but candidates are reminded that the weighted GPA contributes 33% to the Entry Score.

Most interviews will be conducted in October at the Flinders Medical Centre in Adelaide. Each interview will be conducted by a panel of three trained interviewers.

The qualities which may be assessed at interview include motivation, decision making ability, appropriate learning style, personal management and self-evaluation skills, communication skills and pro-social attitude.

Following interviews, applicants short-listed by Flinders University will be ranked by combining scores (converted to a scale of 0 - 100) calculated from the:

- weighted GPA
- GAMSAT score
- interview score

These three components will be added to give the Entry Score.

Sequential offers will be made to applicants on the basis of the Entry Score.

Applicants completing their studies in 2001 will not be disadvantaged, but must send their final results to Flinders as soon as these are available to enable the Entry Score to be calculated. Applicants who fail to notify Flinders of their final results before 4 January 2002 will not be considered further.

Tie-breaking mechanisms, if needed, may include demographic variables such as rural background; weighted grade point average; under-represented groups in medicine and breadth of undergraduate study (e.g. courses taken in the Humanities/Social Sciences).

Special Entry to Interview

In addition to the group scoring above the GAMSAT cut-off, additional candidates with GAMSAT scores marginally below the cut-off may be invited to interview in a Special Entry to Interview category, at the discretion of the Admissions Committee. Such applicants must be judged as outstanding according to one of the following criteria:

- (a) academic excellence (as reflected in GPA)
- (b) exceptional performance in Sections I/II or Section III of GAMSAT

All candidates considered in the Special Entry to Interview category must also satisfy the requirements of a minimum acceptable score in each section of GAMSAT, and a weighted GPA acceptable to the Admissions Committee.

Applicants in Special Categories

I Indigenous People, Residents of the Northern Territory and PRCC Applicants

Within the annual quota of places for Australian citizens and permanent residents, three separate sub-quotas have been established, the details of which are outlined below. Within these sub-quotas the criteria for selection for interview and for final ranking of applicants will be the same as for all other Australian resident applicants. Unfilled sub-quota places will be transferred to the general Australian resident quota.

i) Indigenous People

A sub-quota of up to 5 places for Aboriginal and Torres Strait Islander graduates will be available annually.

ii) Residents of the Northern Territory

The Flinders University Clinical School centred at the Royal Darwin Hospital in the Northern Territory will provide opportunities for Territory students to train in Medicine in a local environment. Students admitted in this quota will be based in the Northern Territory for years 3 and 4. An annual sub-quota of up to 10 places is available. To be eligible for this quota an applicant must give Flinders as first preference and must have marked the appropriate box on the Application Form. The definition of Northern Territory resident applies to

- applicants whose principal residence is in the NT.
- applicants who have been residents of the NT for a minimum continuous period of two years within the past five years.
- graduates of the Northern Territory University who have completed all requirements of their degree at NTU.

If you are unsure of your eligibility, please contact Flinders for clarification before submitting your application.

Shortlisted applicants in this quota will be interviewed at the Flinders Clinical School in Darwin in October.

iii) Parallel Rural Community Curriculum

A sub-quota of up to 4 places is available annually for students from rural communities who are able to demonstrate commitment to a career in rural practice. Students selected in this sub-quota will enter a rural stream that will provide innovative rural experiences throughout each of the four years.

Central to this rural stream is the internationally recognised Parallel Rural Community Curriculum (PRCC), which enables students to complete their entire Year 3 studies in the Riverland rural community, principally attached to the region's general practices. Students in the PRCC become highly proficient in Information Technology and have the opportunity to learn in a supportive 'hands on' environment as active participants in the rural community's health team.

Applicants who wish to be considered for this sub-quota should include with their application a Statutory Declaration which confirms that they have lived in non-metropolitan areas of Australia for five or more years since beginning their primary schooling.

To be eligible for this sub-quota an applicant must list Flinders as first preference and must have marked the appropriate box on the Application Form.

Applicants who are shortlisted on the basis of GAMSAT results will be required to submit an autobiographical statement to enable the PRCC Admission Sub-Committee to select suitable applicants for interview. Interviews for this sub-quota will be held in the Riverland in October.

Note: A new University Department of Rural Health has been funded for the Greater Green Triangle region. Initial nodes will be in Warnambool and Mount Gambier but academic activity will be distributed throughout the region. For updated information please refer to the website:

[http://
som.flinders.edu.au/fusa/gp-evidence/rural/rural.htm](http://som.flinders.edu.au/fusa/gp-evidence/rural/rural.htm)

II International Students

International applicants will normally be shortlisted for interview on the basis of GPA and Overall GAMSAT Score or overall performance in MCAT. Applicants will be required to achieve a minimum standard on each section of these tests. This minimum is determined annually. In the case of GAMSAT it is expected to be a score of about 50 in each section; for MCAT, scores of 8 or above in those sections given numerical scores, and M in the writing sample, will normally be required.

The interview is important in determining characteristics other than academic achievement. Where possible, interviews will be conducted in the home country or region of the applicant in late July or August. In some instances telephone interviews may be arranged. Applicants will not be required to travel to Australia for interview.

International students who may be considering applying for permanent resident status in Australia should note that in view of Commonwealth Government limitations on the number of medical school places:

- an offer of admission to a fee-paying international student will be invalid if he or she is granted Australian permanent resident status before the course commences; and
- if an international student gains Australian permanent residency after commencing the BMBS at Flinders, the student will not be granted a HECS-liable place in the course and his or her enrolment will be cancelled. Any such student who wished to be considered for a HECS-liable place would have to reapply for admission in the Australian citizen/permanent resident quota.

Enquiries can be made via e-mail (medadmissions@flinders.edu.au) and a toll-free telephone number (1 800 686 3562) can be accessed from the USA.

The University of Melbourne

The School of Medicine at The University of Melbourne has a dual entry program. Sixty-three places are available for Australian citizens/residents and New Zealand citizens in the graduate-entry program. Three of these places are for recipients of Commonwealth-funded Medical Rural Bonded Scholarships. The remaining 120 places are available for school leavers entering the six year undergraduate-entry program. Ten places will be available for full fee-paying international students in the graduate program.

Information in this *Guide* is applicable to graduate applicants only.

The graduate-entry program commences in Semester 2 each year and is preceded by a compulsory one-week bridging course which takes place immediately before the beginning of the semester in July. However, graduates without a background in biological sciences are strongly encouraged to commence the medical course at the beginning of Semester 1 (see Graduate Medical Prospectus).

Selection for interview is based on the applicant's academic record (mainly the weighted GPA) and Overall GAMSAT Score.

- Bachelors Degree 50%
- Overall GAMSAT 50%

• *Bachelors Degree*

The University of Melbourne considers the whole academic record, but the main component of this is the GPA.

Applicants must have completed or be in the final year of a bachelors degree recognised by the Faculty and have achieved a weighted Grade Point Average (GPA) of at least 5.5 on a seven point scale (equivalent to an H3 level at The University of Melbourne). The GPA should be calculated on grades achieved in the last three full-time equivalent year levels of the most recent undergraduate degree, including an honours year if applicable. Year levels will be progressively weighted x1, x2 and x3, to give greater weight to results in later years of the

degree. An additional bonus, with a maximum of 0.2 will apply to applicants who have completed a PhD. (Evidence of PhD studies must be submitted with your application.) This bonus will be calculated and added by the Admissions Office. No other qualifications (e.g. Graduate Diploma, Masters) will be included in the GPA calculation.

Applicants completing their studies in 2001 will be considered for selection only if their GPA at the end of first semester 2001 averages at least 5.5. Second semester results must be submitted as soon as they are available, but no later than 4 January 2002. Applicants completing an appropriate accelerated two-year bachelors degree (three semesters per annum) must have completed the program before being eligible for consideration.

Applicants whose bachelors degrees were completed more than 10 years prior to the year of application will not be considered unless they can provide evidence of postgraduate study at university level of not less than one year's full time equivalent, or evidence of other substantial scholarly activity acceptable to the Selection Committee. In both cases, the additional study must have been within the 10 years prior to the year of application.

• *GAMSAT*

As well as achieving an Overall Score acceptable to the faculty, applicants must achieve a minimum level in all three sections of the test. The threshold will be determined annually after relevant data are received from ACER.

• *Structured Interview and Offers*

Applicants are ranked by combining the academic record (mainly weighted GPA score) and Overall GAMSAT Score to determine who will be invited for interview. The number of interview places is approximately 1.5 times the quota.

Interviews will take place at The University of Melbourne on 26 and 27 September 2001. The structured interview will be of about 30 minutes' duration and will be conducted by a three-person panel, including one community member. The qualities to be assessed at interview include the applicant's interest in and motivation for

undertaking the course, likely capacity for establishing and maintaining rapport with patients in a clinical situation, communication skills, and aptitude for collaboration and decision making.

Interviews are rated on a 1-5 scale and offers will be made to applicants with the highest ratings. When the number of applicants in a rank exceeds the number of places remaining, offers will be made on the basis of performance in the undergraduate degree (mainly weighted GPA) and GAMSAT score.

Where applicants are unsuccessful in gaining an offer of a place in a higher preference school following interview, and where they have listed the University of Melbourne as a lower preference, they will be considered on merit for a place, using all the information passed on from the higher preference school.

Offers will normally be made to graduates each year in late October, with some subsequent offers being made in December/January to applicants completing their degrees in the year of application.

It is important to note that offers of a place are made for a specified year only. There is no possibility of deferring an offer. Applicants who do not accept an offer or who do not enrol, or who do not complete the first semester of the course, must reapply if they wish to undertake the course in a subsequent year.

Indigenous Entry Scheme

The University of Melbourne actively encourages the participation of Indigenous Australians in tertiary study and is committed to promoting and maintaining equality of opportunity and access to education. If you wish to be considered under this scheme you should contact the University's Centre for Indigenous Education for further information, as well as submitting your application to ACER.

The Centre for Indigenous Education

2 Bouverie Street
Carlton Vic. 3052
Phone: (03) 8344 7722
Fax: (03) 9347 7115

International Students

International applicants may sit either GAMSAT or the North American Medical College Admission Test (MCAT). International applicants may also be required to provide evidence of English proficiency in the form of an acceptable score on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS), or equivalent. All other application procedures and entrance requirements are the same as for Australian citizens, except that some interviews may take place overseas or by telephone or video-conference.

Additional Information

All aspects of the selection process will be governed by the need to ensure that applicants have the ability and experience to undertake a medical course which has an integrated curriculum and which incorporates a substantial component of self-directed learning.

Successful applicants will be required to provide evidence that they hold a current approved First Aid Certificate prior to commencement of the Graduate Program.

In the interests of equity to all who compete for admission, applicants who fail to meet the entrance criteria for selection, irrespective of the circumstances, cannot be considered.

The University of Queensland

In 2002 The University of Queensland expects to admit approximately 239 students – Australian citizens/permanent residents and New Zealand citizens. This quota, which is subject to confirmation, includes nine places available through the Medical Rural Bonded Scholarship Scheme. In addition, there will be up to 20 places available for full fee-paying international students.

The percentage weighting given to the components of the selection criteria for 2002 admission will be as follows:

- | | |
|----------------------------|-----|
| • Performance in GAMSAT | 50% |
| • Performance at Interview | 50% |

The grade point average (GPA) will not be included in the calculation of the final score but applicants are required to have achieved a minimum threshold (see below).

• *Bachelors Degree - GPA*

Applicants must have completed, or be in the final year of, a bachelors degree program.

Applicants to The University of Queensland are required to have achieved a minimum GPA in their most recent bachelors degree of 4.00 (on a scale of 0-7). In calculating the GPA, the results for honours (if taken as a separate honours year) are excluded.

Note that

- all subjects studied while enrolled in the bachelors degree program will be included in the calculation of the GPA, whether or not the subjects counted towards the award of the degree.
- each year is weighted equally.
- where the applicant's most recent bachelors degree was completed as part of a combined degree or parallel degree program, all subjects studied towards both degrees will be included in the calculation of the GPA.
- credit for previous study granted towards the most recent bachelors degree will not be

included in the GPA calculation unless the Head of School determines otherwise.

- grades not percentages are used in all GPA calculations by The University of Queensland.

An applicant whose most recently completed bachelors degree was awarded more than 10 years ago will not be considered unless the applicant has subsequently completed (within the last 10 years) a postgraduate program, designed by a university department, with the equivalent credit points to at least a University of Queensland graduate certificate level. The 10 years applies from the year for which an applicant is applying for entry, not the date of sitting GAMSAT.

Applicants who have a masters degree but no bachelors degree are acceptable, subject to approval by the Head of School.

The GPA will not be included in the calculation of the final score used to rank applicants, but will be used as a tie-breaker if necessary.

Note: if you are applying for consideration by The University of Queensland only, it is not necessary to calculate and enter your grade point average (GPA) according to the formula used by Flinders, Melbourne and Sydney.

• *GAMSAT*

The University of Queensland requires broadly based competence as shown by acceptable levels of performance in all three sections of GAMSAT. Applicants are required to have achieved a minimum score of 50 in each section of GAMSAT to be considered for interview. The minimum Overall GAMSAT Score necessary to qualify for an invitation to interview is determined annually once applications have been received. As a guide, in 1999 this cut-off was 61, and in 2000 it was 62.

• *Interview*

Invitations to interview will be issued in early August 2001 to a maximum of 350 applicants, dependent on scores achieved in GAMSAT.

GPA calculations are often incomplete at the time of offers for interview. You are advised not to apply if you are aware that your GPA does not or will not meet the required minimum.

Interviews will be held in Brisbane in September 2001. Interviews will not be offered at any other time or location. The interview will be semi-structured and based on an assessment by a panel of two interviewers. At least one of the interviewers will be medically qualified, while the other will be a member of the University and/or a representative from Queensland Health. Interviewers will be provided only with the applicant's name. Academic performance will not be discussed.

The following attributes will be considered at interview:

ability to communicate, cognitive style, co-operativeness, evidence of active participation, motivation to practise medicine, open-mindedness, self confidence, stable self identity, and ability to contribute to the health services in Queensland.

Academic Results

Applicants who have completed their degree:

- should include an original academic record of the completed degree, showing that the degree has been conferred, with their application to ACER.

Applicants in the final year of their bachelors degree:

- must provide proof of first semester results to School staff on the day of interview (to update the academic record already supplied to ACER).
- must then provide final results (not necessarily final academic record) as soon as available, preferably by 14 December.
- must provide an original academic record of the completed bachelors degree, including a statement that the degree has been conferred. The record must be provided before enrolment can be finalised.

Note: a faxed document is not an original.

Offers

The majority of offers will be made by mid November 2001. A few subsequent offers may be made in December 2001/January 2002.

All applicants interviewed will receive notification in writing of their status.

It is important to note that offers of a place are made for a specified year only. There is no possibility of deferring an offer. Applicants who do not accept an offer or who do not enrol, or who do not complete Year 1 of the program, must reapply if they wish to undertake the program in a subsequent year. The following is the only exception: An applicant in the final year of a bachelors degree with a GPA of 5.5 over the entire program may apply to defer an offer in order to undertake a one year research program for an honours degree. The deferral will lapse if the applicant does not successfully complete honours.

Clinical Division Preference

In the first year of the program students spend much of their time at the St Lucia campus, with approximately 20% of time in either the Southern or Central Clinical Divisions based at the Princess Alexandra and Royal Brisbane Hospitals. In second year, most time is spent at the Mayne Medical School at Herston and in the two metropolitan Clinical Divisions. Years three and four are based within three Clinical Divisions, including the Rural Clinical Division with nodes in Toowoomba and Rockhampton. Opportunities also exist for students to undertake rotations in Brunei in years three and four.

Successful applicants will be asked to indicate a preference for a Clinical Division. **However, applicants should be aware that on accepting an offer of a place in the program they must be prepared to be allocated to any of the three Clinical Divisions within the School of Medicine.**

Integrated MBBS/PhD Program

On acceptance into the graduate medical program, students may be considered for The University of Queensland six year integrated MBBS/PhD program which has the following criteria for entry. An applicant must:

- A** *i* have a score:
- (1) in the top 35% in each of the 3 sections of GAMSAT; and
 - (2) in the top 35% of those interviewed; and
- ii* have a GPA of 5.5 in the bachelors degree on which admission to the MBBS was based; and
- iii* have credit for the first and second years of the MBBS; or
- B** be admitted to the MBBS program at this University and hold a bachelors degree with class I or IIA honours; or
- C** be admitted to the MBBS program at this University and hold a research masters degree approved by the Executive Dean.

Applicants in Special Categories

Residents of Rural Northern Australia

- Within the total quota of 239 places, a sub-quota of 30 places has been established for students who have lived for a significant period in rural Northern Australia. Applicants who wish to be considered for this sub-quota must list Queensland as first preference and include with their application a Statutory Declaration providing details to confirm that they have lived for five or more of their education years (primary, secondary or tertiary), or worked for five or more years, in rural Northern Australia (i.e. the Northern Territory, Western Australia north of latitude 29°, and Queensland, excluding the area within a 120 km radius of the Brisbane GPO). Applicants in this sub-quota will still be required to have achieved the academic criteria of not less than 50 in each section of GAMSAT and the minimum required GPA. All such applicants will also be required to attend for interview. Inclusion in the sub-quota will be

competitive and based finally on the GAMSAT and interview scores. (Applicants who apply for this sub-quota but fail to include a Statutory Declaration with their application will not be considered for the sub-quota.)

Aborigines and Torres Strait Islanders

- The University of Queensland reaffirms its commitment to assist graduates of Aboriginal and Torres Strait Island descent to pursue a medical career. Such graduates should contact the School of Medicine if they believe their circumstances require special consideration. In some circumstances the Head of School may invite for interview Aboriginal and Torres Strait Islander students who just fail to meet the School's academic criteria.

International Students

International students may apply with either GAMSAT or MCAT scores. Selection will be based on the same criteria as for local applicants.

(The school has been pleased to receive news that its international graduates in 2000 who undertook Step 1 of the United States Medical Licensing Examination all achieved results in the top percentiles.)

Additional Information

Successful applicants must have completed and hold a current approved Senior First Aid Certificate PRIOR to the commencement of the Graduate Medical Program. Evidence of this certificate must be presented on the first day of the program.

It is not possible to give special consideration. Applicants who do not meet the stated criteria for admission, regardless of circumstances such as illness or misadventure during their bachelors degree, cannot be considered for entry to the program.

It is the responsibility of applicants to meet all deadlines set by the school.

The prospectus for The University of Queensland is the website at:

<http://gsm.herston.uq.edu.au>.

The University of Sydney

In 2002, 207 Australian citizens/permanent residents and New Zealand citizens and up to 40 international students will be admitted to the graduate-entry program. The local student quota includes 25 places made available under the Medical Rural Bonded Scholarship Scheme (MRBSS). Students in this quota will be attached to the Canberra Clinical School.

Admission Criteria

- *Performance in a Bachelors degree*

All applicants must have completed or be in the final year of a bachelors degree and have a weighted GPA of 5.5 or above (equivalent to credit level or better at The University of Sydney) in order to be considered for admission. The weighted GPA will be calculated on the last three academic year levels of the most recent bachelors degree, **including an honours year if undertaken**. Postgraduate research or coursework qualifications are excluded.

GPA results from each of the last three academic year levels of the bachelors degree will be progressively weighted so that greater emphasis is given to studies in later years; ie weighted GPA = (GPA year 1 x 1, plus GPA year 2 x 2, plus GPA year 3 x 3) / 6. Specific examples of calculation of the weighted GPA are available on the Faculty website: www.gmp.usyd.edu.au/vguide/students/admissions.html

Applicants enrolled in the final year of a bachelors degree will be considered on a provisional basis if their weighted GPA is at least 5.5 at the time of application, and subject to final GPA being at least 5.5. Applications from those who have completed an appropriate two-year bachelors degree in an accelerated program (e.g. three semesters per year) will be considered only after they have completed the degree.

Applicants whose bachelors degrees were completed more than 10 years previously without subsequent enrolled postgraduate study or evidence of other continuing academic activity will not be considered.

For applicants who have completed an honours year program and obtained honours Class 1 or 2A grades, the equivalent GAMSAT grades of 7.0 or 6.0, respectively (see page 26) will be considered by The University of Sydney to be the overall weighted GPA. **Applicants with an award of honours Class 1 or 2A** (or Class 2 if Division 2A and 2B awards are not given), based on accumulated marks or grades **in a standard bachelors degree program of 4 or more years**, will likewise be considered to have an overall weighted GPA of 7.0 or 6.0, respectively. **Applicants with a lower honours grade in either type of program** will be considered on calculated GPA results from each of the last 3 academic year levels.

Any applicant whose GPA results calculated as described on pages 22-25 are close to but less than 5.5, and whose academic transcript shows percentage marks (where the minimum for an unrestricted pass grade is 50), may use an alternative method of calculation, using Scale A on page 26. In some cases this may yield a higher GPA, but in others it may be lower. In these circumstances, **applicants may calculate their GPA results using the more advantageous method**. Note that honours year grades **MUST** be converted to GAMSAT grades using the table at the bottom of page 26; percentage marks may not be used at this academic year level.

- *Performance in GAMSAT*

Selection for interview is based on a ranking of GAMSAT section scores rather than the Overall Score. In the first instance, applicants who achieve the highest scores in all three GAMSAT sections will be invited to interview. Invitations will then be sent to those achieving scores equal to (or above) progressively lower scores in each section until the total number of interview places offered falls between 1.5 and 2 times the total number of places available (or until the minimum score acceptable to Faculty is reached). In 2000 the minimum section score was 54.

• *Performance at Interview*

Students with a weighted GPA of at least 5.5 and good performance in all three sections of GAMSAT will be invited for interview. Most interviews will be conducted in Sydney in the period 24-28 September 2001.

The interview is semi-structured, and has been designed to assess suitability based on personal qualities criteria agreed by Faculty to be important for success in the MBBS Program and in later practice.

Those qualities rated as desirable by the Faculty are:

- good communication skills,
- a sense of caring, empathy and sensitivity,
- an ability to make effective decisions,
- an ability to contribute as a member of a team,
- an appreciation of the role of research in medicine,
- a sense of vocation, motivation and commitment within the context of medicine.

Offers of places

On the basis of the interview rating, each applicant will be placed in one of five categories for the purpose of making offers, first to those applicants rated as most suitable, then progressively through the remaining categories. If the number of applicants in a particular category exceeds the number of places remaining, offers in that category will be made first to applicants for the Combined Degree Program who are deemed to have outstanding research potential. If further separation is needed, the Overall GAMSAT Score is used and if necessary, performance in the bachelors degree may also be used. Firm offers will be made only to applicants who are already graduates. Provisional offers will be made to applicants who have not completed the final year of their bachelors degree at the time of interview, but the offer will lapse if the applicant fails to achieve a weighted GPA of 5.5 or above on completion of

the degree. Offers will normally be made in late October and a small number of subsequent offers may be made in December and January.

Deferral of a place is not possible, except as follows:

- deferral for one year if appropriate evidence is provided of serious illness or misadventure which could not have been foreseen at the time of application;
- deferral for up to two years to allow suitably qualified applicants to undertake additional research in an enrolled degree (e.g. for an honours degree or PhD degree). The offer of such a deferred place will remain provisional until the research degree is completed, and will lapse if the research degree is not satisfactorily completed.

Clinical School preference

The Medical School at the University of Sydney has four Clinical Schools which incorporate major teaching hospitals and associated health care facilities. Applicants will be asked to indicate their preference for a particular Clinical School for the four years of the program when accepting an offer of a place in the program. Acceptance of the offer indicates acceptance of the subsequent Clinical School placement.

The Combined Degree Program (CDP)

The MBBS/PhD CDP requires a minimum of six years. The MBBS/MPhil PH CDP by research requires a minimum of five years. The research program for the PhD and MPhil PH degrees will normally commence at the end of Year 2 of the MBBS Program. Applicants for the CDP must have completed a good honours degree or equivalent in a relevant discipline. To be considered for the CDP when applying for admission to the MBBS Program, complete the appropriate section on the application form, and also provide the following information with the application:

- the intended or preferred course (PhD or MPhil PH);
- a list of publications (including conference presentations);
- the names and addresses of two referees who can comment on research aptitude and potential, one of whom must be the supervisor of the applicant's honours (or equivalent) research program;
- a one-page summary of research interest and experience, which indicates why the applicant would be suitable for the CDP.

To receive an offer of a place in the CDP, applicants will be required to satisfy all the standard admissions criteria for the MBBS Program. In addition, the CDP Committee will assess previous academic and research performance and the referees' reports to identify those who are considered to have outstanding research potential. Note that it is also possible to apply for the CDP before the end of second year of the MBBS Program. The qualifications, requisite information and assessment process will be similar to that described above.

Applicants in special categories

Indigenous Australian applicants.

A small sub-quota of places for applicants who are Indigenous Australians (in addition to those who qualify according to the normal criteria) will be available annually. Applicants in this category will be selected for interview on the basis of satisfactory performance at pass level in their bachelors degree and reaching at least the minimum acceptable levels of performance in GAMSAT defined by the Faculty.

International students

Selection of international students will be based on the same criteria as for local applicants. As a guide for applicants with MCAT scores, in 1999 and 2000, the minimum MCAT requirement was 8 or M in three sections and two points lower in one section. International applicants whose GPA falls slightly below 5.5 will be considered if good levels of performance in GAMSAT or MCAT have been achieved.

Special consideration

In the interest of equity and fairness to all, the Faculty has determined that applicants (other than those listed above), who do not achieve a weighted GPA of 5.5 or above, regardless of circumstances such as illness, misadventure or disadvantage during their bachelors degree, do not meet the stated criteria for admission, and therefore cannot be considered for entry to the MBBS program.

ADMISSION IRREGULARITIES

Applicants should be aware that the presentation of forged documents is a criminal offence in Australia and that the universities may take appropriate action against such cases. For the purpose of university admission, the withholding of information will be deemed fraudulent.

Action taken in such cases may include cancellation of an application for admission, of an offer of admission, or of an enrolment.

FURTHER ENQUIRIES – INTERNET ADDRESSES

If you have any further queries regarding admissions procedures, please contact the Graduate Medical Admissions Centre at ACER:

Private Bag 55
Camberwell VIC 3124
Australia

Ph: 03 9277 5710/5588
International: +61 3 9277 5710
Fax: 03 9277 5757
International: +61 3 9277 5757
Email: gamsat@acer.edu.au
Internet: www.acer.edu.au/unitest

For detailed information on the graduate-entry courses you should contact the appropriate medical school.

Information is also available on the Internet at the following addresses:

- **Flinders:**
<http://som.flinders.edu.au>
- **Melbourne:**
www.medfac.unimelb.edu.au/med
- **Queensland:**
<http://gsm.herston.uq.edu.au>
- **Sydney:**
www.med.usyd.edu.au

If you are interested in registering for GAMSAT in 2002, contact the GAMSAT Office at ACER (see address details above).

HOW TO APPLY

Who Should Apply for Entry?

Your GAMSAT results will show a score for each of the three test sections and an Overall Score. The universities will use all four scores, in combination with your academic record (see individual university information on pages 9-19), in their process of deciding which applicants to invite for interview.

You will be able to calculate your personal ranking by consulting the chart included with your Statement of Results. This will help you to evaluate your standing in relation to other candidates who sat GAMSAT in the same year as you did.

Please note that staff of ACER do not have authority to review individual transcripts or GAMSAT results or to offer advice on the likelihood of selection.

Application Fee

If you decide to apply for admission to a course commencing in 2002, your completed form and \$55 application fee should be returned to the Graduate Medical Admissions Centre at ACER no later than **Friday 29 June 2001**.

Method of Payment

- **Cheque / Money Order**

You may pay by cheque or Post Office money order, payable to ACER-GMAC. Please write your name on the back.

- **Online Payment**

If you choose to pay by credit card, you may use the ACER online payment facility. To do this you will need to log on to ACER's website at www.acer.edu.au/gmac and follow the instructions on screen. Have your credit card ready and the application form in front of you. When your payment is complete you will be given a 6-digit Receipt Number (MRN). Please enter this number in the box provided on the application form.

Submitting Your Application

A full original academic transcript (not a photocopy) must be submitted with your application by the due date. A statement of results is not acceptable and will not be considered in place of a full transcript. **Please note that transcripts will not be returned.** Applications submitted without a transcript will be rejected. Applicants completing their degree in 2001 must submit Semester 1 results to ACER no later than 31 July. Failure to do this will result in rejection of the application.

The Graduate Medical Admissions Centre at ACER already has your GAMSAT results, therefore do not send your GAMSAT Statement of Results with your application. Complete and enclose the Academic Record and GPA forms. Since the Application Form is read by machine, you should not use staples or fold it. Please submit your application documents in an A4 envelope. Forms cannot be faxed.

Neither references nor autobiographical submissions are required and these should NOT be submitted.

If you live in Australia and choose to complete and stamp the receipt card, this will be mailed back to you as soon as your application is opened at ACER. **Do not telephone ACER to enquire whether your application has been received.**

Before submitting your application you are advised to make a copy for your records.

The closing date for receipt of applications at the Graduate Medical Admissions Centre at ACER is Friday 29 June 2001.

Postal address:

**Graduate Medical Admissions Centre
ACER
Private Bag 55
Camberwell, VIC 3124.**

HOW TO CALCULATE YOUR GPA

This section contains all the information you will need to complete your Undergraduate Academic Record Form and calculate a GPA.

For entry to Flinders University, The University of Melbourne and The University of Sydney the final three academic year levels of study are considered, including an honours year if applicable. For The University of Queensland, results for all years of the bachelors degree are considered, but results for honours (if taken as a separate honours year) are excluded.

Calculate your GPA results according to the formula for Flinders, Melbourne and Sydney universities unless you are applying ONLY for consideration by The University of Queensland.

The graduate-entry medical schools attempt to give applicants equal consideration. The Undergraduate Academic Record Form and the Grading System Conversion Table have been designed to display academic records in a uniform manner and to equate the grading systems of the various Australian universities.

The Undergraduate Grading System Conversion Table is to be used to convert each mark or grade given on your Academic Record to a common GAMSAs grade (on a scale of 0-7).

The Undergraduate Academic Record Form is a summary of your most recent bachelors degree level academic history **in calendar year sequence**. If you have completed a combined degree, or transferred between different universities or courses, or received credit from prior studies elsewhere, you must record all such enrolments. You will need to photocopy the form provided if the number of tertiary topics or subjects studied exceeds twenty-two.

The Undergraduate Academic Record Form is also a working form to enable you to calculate a GPA for each **academic year level** of study. The results of the most recent bachelors degree are transferred to the GPA Form. **GPA weightings will be calculated by the university.**

Using the Undergraduate Grading System Conversion Table (page 26) to calculate your GAMSAs Grade

If you have a percentage mark (where the minimum for an unrestricted pass grade is 50%), use Column A to read off the corresponding GAMSAs grade (except for honours year results). All marks from 80-100 convert to a GAMSAs grade of 7.0; marks from 75-79 convert to 6.5; etc. The remaining columns, B through L, list the current grading systems of most Australian universities. The reverse side of your academic transcript should indicate the grading system in operation. Some universities have recently changed their grading systems so it is important for you to check with the Academic Registrar if you are unsure. The table can then be used to convert your given grades to the corresponding GAMSAs grades. You should enter the scale (or scales) used (A-L), the actual grades received, and the converted GAMSAs grades on the Academic Record Form.

Honours year grade awards are converted using the table at the bottom of the page. Marks may not be used at this level.

Conversion Table Code

- A** Use Column A if you have an official record of your mark (percentage).
- B** UQ, QUT – your GPA is identical to the GAMSAs grade (unless you have failures).
- C** Flinders – 1993-1996
- D** Deakin, Edith Cowan, Murdoch, Tasmania, Victoria University of Technology, James Cook University, University of Canberra, Southern Cross
- E** La Trobe, Melbourne (A-F grades), Northern Territory, Ballarat.
- F** Western Australia

G Melbourne (H1-N grades)

H ANU, Bond, Charles Sturt, Central Queensland, Flinders – 1997 or later. Griffith, Monash, New England, Newcastle, NSW, RMIT, Swinburne, Sydney (if marks are not included), UTS, Western Sydney, Wollongong.

I South Australia

J Adelaide

K Flinders – 1992 or earlier, Macquarie

L Curtin

If your university is not listed above, use the column appropriate to the grading system used on your transcript. If none of the columns match the grading system used on your transcript, complete the forms as far as possible.

Undergraduate Academic Record Form (page 29; example page 27)

This record will include all information relating to your most recent bachelors degree studies (including honours if applicable). The form must display all relevant data in calendar year sequence.

To record the required information, list your first year of study at university followed by your second year of study, etc. Note that the calendar year should be in numeric sequence from the lowest to the most recent year and that changes in program of study and/or university should be recorded in the calendar year they occurred.

Note: You must enter all information contained in an official, complete academic transcript from all the institutions you have attended while studying for your most recently completed bachelors degree, as well as from institutions where you have undertaken prior studies for which credit has been given. **Academic transcripts will be verified directly with the universities concerned.**

The following comments refer to the data to be recorded in the appropriate columns.

1 University

Enter the name of the university at which the particular course(s) was (were) taken. List title of degree expected or received as well as the date the degree is expected or was received.

2 Calendar Year

The year you were enrolled in this topic.

3 Topic (subject) Number and Name

You must list all topics and marks (including failures, repeat topics, withdrawals and supplementaries). Enter topic number and name of each topic taken in the same order as they appear on the transcript.

4 Status

Supplementary (S)

If a supplementary examination was taken for reasons of failure list an 'S' in the Status column.

Repeat (R)

Place an 'R' in the Status column if the topic was repeated. You must indicate any topic attempted more than once. A separate entry must be made on the Undergraduate Academic Record Form for each attempt of a repeated topic, including grades and units. All attempts of a repeated topic will be included in GAMSAs grade and GPA calculations.

Fail (F)

All failed topics must be listed and included in GAMSAs grade and GPA calculations. The GAMSAs grade for a failed topic is zero (0).

Withdraw (W)

Any topic which appears on your academic transcript as 'withdrawn' or 'discontinued', i.e. a topic in which you were enrolled but did not complete, regardless of whether you were passing or failing at the time, must be entered on the Undergraduate Academic Record Form. Such topics will not be included in the GAMSAs calculations, unless 'Withdraw/Fail' or 'Discontinue/Fail' is shown, in which case these topics will be included as a GAMSAs grade of zero (0).

Current Topics (C)

Any topics which you are currently taking, or expect to take before the end of the year to complete your degree, must be listed with 'C' in the status column. Include the unit weighting and academic year level of the topic, but leave all grade-related columns blank. Calculations will be completed by the Admissions Committee when results are available.

Do not list topics from postgraduate programs (e.g. masters, diploma or certificate courses).

5 Scale Used

This refers to the scale (A-L) used in the Undergraduate Grading System Conversion Table to convert your grades to the common GAMSAs grade (e.g., University of Adelaide graduates would use scale J if marks are not indicated).

6 Actual Grade

Enter the actual grade received in each topic exactly as reported on the transcript (e.g., B, or 76). When both letter grades and percentage grades are given, use the percentage grade to convert to the GAMSAs grade.

Pass / Fail or Non-graded Pass

Topics attempted under a Pass/Fail option that allows no more than two grades (including satisfactory/non-satisfactory) must be entered on the Undergraduate Academic Record Form. Do not calculate a GAMSAs grade for such topics – they will be considered on a separate basis by the Admissions Committee.

7 Converted Grade: G

The actual grade is converted to the numerical value (0-7.0) given by the GAMSAs grade in the Grading System Conversion Table. Using the Table and appropriate scale, convert your percentage score, numerical, letter or honours year grade, to the corresponding numerical GAMSAs grade, G.

8 Unit Value of Topic or Subject: U

Each University defines its own rules for the course of study for a particular degree (consult your University Calendar). In general, a certain number of units, credit points or contact hours make up the degree, with specific numbers of units selected from topics offered at the first, second and third academic year level (for a three-year bachelors degree). The unit value of each topic must be entered in the Undergraduate Academic Record Form.

Units for some degrees from a few universities are not available and credit (or clock) hours must be used. Include an official record of credit hours with your academic transcript, and use the total number of hours for each topic as its unit value.

9 Level of Topic (subject)

If the topic is at first academic year level, enter 1 for 'level of topic', 2 for the second academic year level, etc. The level refers to those topics contributing to the particular full-time equivalent academic year of the degree program. Such topics are specified in the schedules to the statute in the University Calendar.

10 GAMSAs Points: P

Calculate the number of GAMSAs points, P, for each topic by multiplying the converted GAMSAs grade, G, by the unit value of the topic, U.

You are now ready to calculate your GPA for each academic year level of your degree. If you received credit for any topics as a result of prior study in a different institution or degree course, results of the original topics must be included in your GPA calculations.

Note: When you calculate the GPA for each academic year level of study, include only those topics included in your degree in the calculations. Additional topics, taken outside the degree program, are to be listed, but do not contribute to the GPA.

GPA Form (page 31; example page 28)

Note: All topics must be entered on this form, including failures and repeated topics.

If you have satisfied (or are about to satisfy) the requirements for a 3-year degree, you will use the Years 1, 2 and 3 sections of the form, even if you were enrolled for a longer period. For example, a part-time student, or one who repeated a topic in a subsequent year, may have been enrolled in the degree program for a period of time which exceeded the minimum time necessary to complete the degree. The Years 1, 2 and 3 refer to the **academic year levels** of the particular 3-year degree program, and do not necessarily correspond with the calendar years enrolled. If you are currently enrolled in topics (at any academic year level) needed to complete your degree, you must enter these on the form but leave the corresponding 'GAMSA Points' and 'GPA' columns blank.

If you have completed (or are about to complete) an honours or a 4-year degree, do not calculate a GPA on your first academic year level courses. GPA 1, 2 and 3 should correspond to your second, third and honours (or fourth) academic year levels respectively.

Although you should record your undergraduate study in total on the Academic Record Form, the GPA should be calculated on the final 3 academic year levels only.

Calendar Year

The year you were enrolled in this topic.

Topic Number, Level, Unit Value (U) and GAMSA Points (P)

Copy from the Undergraduate Academic Record Form.

The Unit Values of all topics for the year (including those failed and/or repeated) are added to give the Total U. Similarly, all GAMSA points for these topics are added to give P.

GPA

This value is calculated according to the formula:

$$\text{GPA}_1 = \frac{P_1}{U_1}$$

Repeat with each subsequent academic year level.

$$\text{GPA}_2 = \frac{P_2}{U_2}, \text{ etc.}$$

The GPA for an honours academic year level (a one-year full-time equivalent course taken after the bachelors degree) is determined by the honours grade awarded.

1st Class	7.0
2A	6.0
2B	4.5
Third	3.0

Note: Verification of both academic transcripts and GPA calculations will be conducted by the schools.

These instructions should allow most applicants to calculate a GPA. However, if your results do not fit the above descriptions, complete the forms as far as possible and the Admissions Committee will assess your case on an individual basis.

Note: Applicants whose degrees were completed at a non-Australian university will in most cases not be able to calculate a GPA.

UNDERGRADUATE GRADING SYSTEM CONVERSION TABLE

A	GAMSA	B	C	D	E	F	G	H	I	J	K	L
100%	7.0											
99												
98												
97												
96												9
95												7.0
94												
93												
92								HD 7.0	HD 7.0			
91												
90												
89		7	HD	HD	A	A+	H1					
88			7.0	(A)	7.0	7.0	7.0					
87												
86												8
85		7.0		7.0								
84										D 6.5	A 6.5	7.0
83								(A) D	D			
82												
81												
80	7.0											
79	6.5							6.5	6.5			
78	6.5					A 6.5	H2A 6.5					
77	6.5											
76	6.5	6										
75	6.5											
74	6.0											7
73	6.0	6.0	D	D	B	B+	H2B					6.0
72	6.0			(B) 6.0	6.0	6.0	6.0					
71	6.0		6.0					(B) CR	C	CR	B	
70	6.0											
69	5.5											
68	5.5					B	H3	5.5	5.5	5.5	5.5	
67	5.5	5				5.5	5.5					
66	5.5											
65	5.5											6
64	5.0	5.0	C	C	C							
63	5.0											5.0
62	5.0		5.0	(C+) 5.0	5.0	C+ 5.0			P1	P1		
61	5.0							(C) P	4.5	4.5		
60	5.0											
59	4.5							P				
58	4.5						4.0				C	
57	4.5	4	P1 4.5	P	D	C		4.0			4.0	
56	4.5											
55	4.5											
54	4.0	4.0		(C)	4.0	4.0						5
53	4.0											
52	4.0		P2 4.0	4.0					P2 4.0	P2 4.0		4.0
51	4.0											
50	4.0											
40-49	3.0	3	*	*	*	*	*	*	*	*		*
		3.0									D 3.0	

* Conceded pass, faculty pass, etc. – GAMSA grade of three (3.0)
Failing marks (0-39) and failing grades – GAMSA grade of zero (0)

Honours degree	Award	GAMSA Grade
	First	7.0
	2A	6.0
	2B	4.5
	Third	3.0

Undergraduate

EXAMPLE

Academic Record Form

Bloggs

Joseph

T

Surname

First name

Middle initial

University degree expected/ received and date	Calendar year	Topic number and name	Status	Scale used	6		7		8		9		10 P
					Actual Grade	Converted GAMSA Grade	g	U	Unit Value of Topic	Level of Topic	GAMSA Points G × U		
Flinders University	1990	36120 Psychology 1S		K	C	4.0		9	1				36.0
BA (Commerce) Received 1993		74101 Intro Chemistry		K	A	6.5		9	1				58.5
		77102 Physics 1	W	K	W	-		9	1				-
		86100 Biological Sciences 1		K	A	6.5		9	1				58.5
		81101 Earth Sciences 1A		K	B	5.5		3	1				16.5
		81102 Earth Sciences 1B		K	C	4.0		3	1				12.0
		81103 Earth Sciences 1C		K	D	3.0		3	1				9.0
	1991	36230 Psychology 2		K	A	6.5		12	2				78.0
		36231 Physiology Basis of Behaviour		K	B	5.5		3	2				16.5
		36232 Learning Processes		K	A	6.5		3	2				19.5
		36233 Study of Personality		K	A	6.5		3	2				19.5
		86220 Evolution and Heredity	F	K	F	0		6	2				0
		86223 Animal Psychology		K	A	6.5		3	2				19.5
		86226 Behaviour and Neurology		K	A	6.5		3	2				19.5
		86230 Population Ecology		K	A	6.5		3	2				19.5
	1992	86220 Evolution and Heredity	R	K	A	6.5		6	2				39.0
		87320 Neurobiology											

GPA FORM – PART EXAMPLE

<i>Bloggs</i>	<i>Joseph</i>	<i>T</i>	Degree
Surname	First name	Middle initial	B.A. (Commerce)

GPA 1 (academic year level) studies for degree

Level	Calendar Year	Topic No.	Unit Value	GAMSA Points	GPA
1	1990	36120	9	36.0	
1	1990	74101	9	58.5	
1	1990	77102	-	-	
1	1990	86100	9	58.5	
1	1990	81101	3	16.5	
1	1990	81102	3	12.0	
1	1990	81103	3	9.0	
		Total	U1 = 36	P1 = 190.5	GPA1 = 5.29

GPA 2 (academic year level) studies for degree

Level	Calendar Year	Topic No.	Unit Value	GAMSA Points	GPA
2	1991	36230	12	78.0	
2	1991	36231	3	16.5	
2	1991	36232	3	19.5	
2	1991	36233	3	19.5	
2	1991	86220	6	0	
2	1991	86223	3	19.5	
2	1991	86226	3	19.5	
2	1991	86230	3	19.5	
2	1992	86220	6	39.0	
		Total	U2 = 42	P2 = 231.0	GPA 2 = 5.50

GPA 3 (academic year level) studies for degree

Level	Calendar Year	Topic No.	Unit Value	GAMSA Points	GPA
3	1992	87320			

**REMOVE THIS PAGE AND SUBMIT WITH YOUR APPLICATION FORM
GPA FORM**

Surname	First name	Middle initial
---------	------------	----------------

Degree

GPA 1 (academic year level) studies for degree

Level	Calendar Year	Topic No.	Unit Value	GAMSA Points	GPA
		Total	U1 =	P1 =	GPA1 =

GPA 2 (academic year level) studies for degree

Level	Calendar Year	Topic No.	Unit Value	GAMSA Points	GPA
		Total	U2 =	P2 =	GPA2 =

GPA 3 (academic year level) studies for degree

Level	Calendar Year	Topic No.	Unit Value	GAMSA Points	GPA
		Total	U3 =	P3 =	GPA3 =

Note: GPA is to be calculated according to academic year level of study regardless of the calendar year in which topics are completed.

If you are currently completing final year or Honours, include all topic numbers and unit values, but leave blank the final 2 columns for topics at any academic year level not yet assessed.

TIMELINE OF EVENTS IN THE APPLICATION PROCESS FOR 2002 ENTRY

- ◆ **1 - 29 June 2001:**
Submit application to Graduate Medical Admissions Centre at ACER.
- ◆ **mid July:**
All applications forwarded by ACER to first preference schools.
- ◆ **early August:**
Schools select applicants for interview.
Applicants selected will receive a written invitation.
- ◆ **September - early October:**
Interviews take place.
- ◆ **early October:**
Applicants not offered an interview by any school receive written notification from ACER.
- ◆ **end October - mid December:**
Offers of places made.
- ◆ **mid December - mid January:**
Subsequent offers (if made).

Graduate Medical Admissions Centre at ACER

Phone: (03) 9277 5710/5529 +61 3 9277 5710/5529
Facsimile: (03) 9277 5757 +61 3 9277 5757
email: gamsat@acer.edu.au www.acer.edu.au/unitest

Flinders University

Local Students

Faculty of Health Sciences
Flinders University
GPO Box 2100
Adelaide SA 5001

Phone: (08) 8201 2421
Facsimile: (08) 8201 3905
email: medadmissions@flinders.edu.au

International Students

The Admissions Centre
Office of Education
School of Medicine
Flinders University
Box 2100 GPO Adelaide
Australia 5001

+61 8 8204 4631
+61 8 8204 5675
<http://som.flinders.edu.au>

The University of Melbourne

All Students

Graduate Admissions Officer
School of Medicine
The University of Melbourne
VIC 3010

Phone: (03) 8344 4950
Facsimile: (03) 8344 0188
email: enquiries@medicine.unimelb.edu.au

www.medfac.unimelb.edu.au/med/

The University of Queensland

All Students

School of Medicine
The University of Queensland
Mayne Medical School
Herston Road
Herston QLD 4006

Phone: (07) 3365 5278
Facsimile: (07) 3365 5433
email: gmc.enquiries@gmc.uq.edu.au

<http://gsm.herston.uq.edu.au>

The University of Sydney

All Students

Faculty of Medicine A27
University of Sydney
Sydney NSW 2006

Phone: (02) 9351 3132
Facsimile: (02) 9351 3196
email: admissions@medicine.usyd.edu.au

www.med.usyd.edu.au